

Country: Independent State of Papua New Guinea (PNG)

Name of Project: Enhancing Labor Mobility from Papua New Guinea (PNG) (ELMPNG - 174594)

Credit No.: 7317 - PG

Contract Title: Hiring of Procurement Officer

Reference No.: *PG-DOT-329817-CS-INDV*

1. The Government of Papua New Guinea has received financing from The World Bank to commence implementation of a labour mobility project. The project objective is to strengthen government systems in Papua New Guinea that support workers and their households to benefit from overseas employment opportunities, with a focus on women and disadvantaged groups. The total funding envelope is US\$32 million.
2. The implementing agency for this project is the Department of Treasury (DoT), whilst the Labour Mobility Unit (LMU) within the DoT is set to undertake day-to-day implementation of the project. The LMU is the national unit tasked with administering labour mobility from PNG.
3. As a member of the PMU, the Procurement Officer (PO) is required to ensure that the procurement arrangements successfully deliver Value for Money (VfM) in achieving the Project Development Objectives.
4. This position is located in Port Moresby. Successful applicants will be offered an initial assignment of 3 – year contract with the possibility of extension. A 6-month probation period applies. The Project closing date currently is June 30, 2027.
5. The detailed Terms of Reference (TOR) for the assignment can be found at the following website: <https://treasury.gov.pg/html/lmu/LMU.html>
6. Department of Treasury (DoT), PNG now invites eligible individuals (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services (attach curriculum vitae with description of experience in similar assignments, similar conditions, etc.). Firms’ staff may express interest through the employing firm for the assignment and, under such situation, only the experience and qualifications of individuals shall be considered in the selection process. The criteria for selecting the Consultant are:

Qualification

- Preferably with a bachelor’s degree (BA) (with a major in a relevant discipline (e.g. Business Administration, Engineering, Commerce, Law)).

General Competencies

- Ability to deal sensitively in multi-cultural environments and build effective business relationships with clients and colleagues
- Strong oral and written communication skills and persuasiveness in presenting, discussing and resolving difficult issues.
- Ability to function effectively in multi-disciplinary teams within a matrix management environment

Essential Specialized Skills/Knowledge/Competencies

- five years' work experience in a procurement role which involves dealing with a wide range of stakeholders and organizations. Has considerable knowledge of business operations and/or the public procurement sector in PNG.
- Proven analytical and evaluative skills, including the ability to independently provide well researched analyses of key procurement issues and problems.
- Strong written and verbal communication skills with ability to prepare, present and discuss findings in written and oral form.

Desirable Specialized Skills/Knowledge/Competencies

- Knowledge and understanding of public procurement systems of PNG
 - Knowledge and/or experience with World Bank or other donor financed investment projects.
 - Formal procurement qualifications highly regarded.
7. The attention of interested Consultants (including firms) is drawn to paragraph 3.14, 3.16 and 3.17 of the World Bank's *Procurement Regulations for IPF Borrowers* July 2016, revised November 2020 ("the Regulations"), setting forth the World Bank's policy on conflict of interest.
 8. Further information can be obtained at the address below during office hours.
 9. Expressions of Interest must be submitted through <https://treasury.gov.pg/html/lmu/LMU.html> on or before April 21, 2023, before 1700 Hrs. Local Time.

Andrew Oaeko,
Secretary,
Office of the Secretary, Department of Treasury,
PO Box 542, Waigani, City: Port Moresby,
National Capital District Country: Papua New Guinea
Attention: Project Manager, ELMPNG
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TEMPLATE FOR CURRICULUM VITAE (CV)

Name of Expert:	{Insert full name}
Date of Birth:	{day/month/year}
Country of Citizenship/Residence	

Education: {List college/university or other specialized education, giving names of educational institutions, dates attended, degree(s)/diploma(s) obtained}

Employment record relevant to the assignment: {Starting with present position, list in reverse order. Please provide dates, name of employing organization, titles of positions held, types of activities performed and location of the assignment, and contact information of previous clients and employing organization(s) who can be contacted for references. Past employment that is not relevant to the assignment does not need to be included.}

Period	Employing organization and your title/position. Contact information for references	Country	Summary of activities performed relevant to the Assignment
[e.g., May 2005-present]	[e.g., Ministry of, advisor/consultant to... For references: Tel...../e-mail.....; Mr. Hbbbb, deputy minister]		

Membership in Professional Associations and Publications:

Language Skills (indicate only languages in which you can work): _____

Adequacy for the Assignment:

Reference to Prior Work/Assignments that Best Illustrates Capability to Handle the Assigned Tasks

Expert's contact information: (e-mail, phone.....)

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience, and I am available, as and when necessary, to undertake the assignment in case of an award. I understand that any misstatement or misrepresentation described herein may lead to my disqualification or dismissal by the Client, and/or sanctions by the Bank.

		{day/month/year}
Name of Expert	Signature	Date